



Room 3C60
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Applications submitted in prior years that did not receive Foundation funding may be resubmitted.

Fiscal 2019–2020 Covenant Foundation Grant Program Guideline and Application

Introduction

Covenant Foundation partners with the community to transform health care, and create vibrant communities of health and healing at Covenant Health, Covenant Care and Covenant Living facilities throughout Alberta.

What We Fund

The Foundation funds innovative projects aligned to the strategic initiatives of Covenant Health, Covenant Care and Covenant Living that typically fall into the following areas:

- Modern, state-of-the-art equipment, technology and capital renovations/construction that improve care and service, and ensure facilities remain leading-edge;
- Compassionate care that enhances patient, resident and family experience;
- Education and training to build capacity of health care professionals to deliver exceptional care to improve health outcomes;
- Strategic programs of research to increase understanding, influence system or policy change and improve health care delivery;
- Staff recognition and appreciation, including annual awards, scholarship and bursaries;
- Program and service expansion, or pilot programs designed to test a new practice or service to address a specific health care issue; and
- Answers that address emerging needs in health care.

What We Don't Fund

- Core health programs, services, equipment and operations;
- Routine maintenance or renovations not associated with a larger project or strategy; and
- Projects that use Foundation dollars for third-party funding.

Who We Fund

- Banff Mineral Springs Hospital
- Chateau Vitaline
- Edmonton General Continuing Care Centre
- Evanston Summit
- Foyer Lacombe
- Grey Nuns Community Hospital
- Holy Cross Manor
- Martha's House
- Misericordia Community Hospital
- Saint-Thomas Health Centre
- St. Joseph's Auxiliary Hospital
- St. Joseph's General Hospital
- St. Joseph's Home
- St. Marguerite Manor & Dulcina Hospice
- St. Michael's Health Centre
- St. Teresa Place
- St. Therese Villa
- Villa Caritas
- Villa Marie
- Youville Home



Covenant Foundation Grant Program Guideline and Application

Funding Selection

Covenant Foundation Board of Directors is responsible for the disbursement and stewardship of all philanthropic donations. The Strategic Priorities and Allocations Committee reviews applications against the following criteria, as well as a priority assessment of each application by Covenant Health, Covenant Care and Covenant Living, and makes a funding recommendation to the Board for final decision.

- Clear and compelling description of need;
- Feasibility of project to address need;
- Alignment to Covenant Health, Covenant Care and Covenant Living strategic priorities;
- Achievable and measurable outcomes;
- Innovation in addressing a problem or need;
- Budget appropriate to scope;
- Leverages existing strengths, resources and programs;
- Investment from other funding sources where applicable and appropriate; and
- Sustainability after Foundation funding ends.

Covenant Senior leadership will be notified of all successful grants, including approved budget, reporting requirements, grant term and other conditions of funding in July of each year.

Deadlines for Submitting

Completed grant applications must be submitted to the appropriate Senior Director of Operations or Senior Leadership Team. Please consult the appropriate Senior Director of Operations or Senior Leadership Team to inquire about the deadline.

Covenant Foundation requests a complete package of all grant applications from the Covenant family be submitted no later than Monday, March 4, 2019.

The Covenant Foundation Board of Directors will make its final funding decision in late June 2019.

Covenant Foundation Grant Application | Fiscal 2019–20

Project Description:

Facility:

Department/Unit:

Summary of the request (brief 3-4 sentence summary of the request):

Total Amount Requested from Covenant Foundation:

Expected Timeline (please indicate the length of time the project will take. Include lead time for approvals and planning procurement and implementation):

Senior Director of Operations/Director

Name:

Phone Number:

Email:

Project Lead(s) (people accountable for project)

Name:

Phone Number:

Email:

Name:

Phone Number:

Email:

Contact Person (main project contact)

Name:

Phone Number:

Email:

How does this request align with current Covenant Health, Covenant Care or Covenant Living strategic priorities (250 words max)?

How does this project align with the Foundation's mission of transforming health care and creating vibrant communities of health and healing (250 words max)?

Indicate the primary area your project will address:

- | | | |
|--|--|---|
| <input type="radio"/> Equipment/technology | <input type="radio"/> Capital renovations/construction | <input type="radio"/> Patient/resident care & comfort |
| <input type="radio"/> Research | <input type="radio"/> Programs/services | <input type="radio"/> Emerging need |
| <input type="radio"/> Education/training | <input type="radio"/> Other (please provide brief details) | <input type="radio"/> Centre of Excellence |

Need and Opportunity (500 words max – what need does the project address? How? How will this grant improve the delivery of health care? What will the intended impact of this project be?)

Why Foundation Funding is Required (please explain why Foundation funding is being sought)?

If applicable, how will the Foundation be recognized as a funder?

Intended Outcomes & Measurement (Describe what will realistically change as a result of this grant and how you will measure progress/change?)

Budget Requested (provide a best estimate of a high level, realistic budget for the costs of the project. A lump sum budget \$ will not be accepted.):

Will there be any ongoing costs associated with the project?

Project Governance

(Please have your application approved by the SDO/Director/Corporate Lead)

SDO Priority Ranking and Approval

1 2 3 4 5
not a priority high priority

Name:

Signature:

Date:

SLT Priority Ranking and Approval

1 2 3 4 5
not a priority high priority

Name:

Signature:

Date: