



Development Officer

Covenant Foundation proudly supports Covenant Health, Covenant Care and Covenant Living and their 155-year legacy of healing the body, enriching the mind, and nurturing the soul, by raising funds to help support leading-edge programs and services, research and education, and state-of-the-art equipment at 20 Covenant facilities across Alberta.

Our foundation partners with the community to invest in transforming health care and to help create vibrant communities of health and healing. As a Catholic organization, we are committed to serving people of all faiths, cultures and circumstances according to our values: respect, transparency, collaboration, impact, integrity and stewardship.

Covenant Foundation is seeking an experienced fundraising professional to join its dynamic development team in the full-time, permanent position of development officer.

The development officer is responsible for managing a portfolio of major and planned giving individuals, and corporate giving and organization-based donors, as well as developing and implementing programs to grow and diversify fundraising revenue while building strong relationships for our foundation-supported facilities.

As a key member of the development team, reporting to the vice-president, philanthropy, the development officer contributes to meeting and exceeding fundraising goals by developing a robust pipeline of major gift activity that includes developing strategies for cultivating relationships and soliciting gifts, writing proposals, conducting a high volume of phone and face-to-face meetings with prospects, closing solicitations of \$10K+ and conducting thoughtful stewardship management. The development officer is a self-starter, accountable to measured performance, and demonstrates a high degree of initiative.

The successful candidate has a university degree and/or diploma, at least five years of experience in the non-profit development field, and a proven track record of securing major and planned gifts or related corporate/sales activity. The successful candidate is relationship-driven, with the ability to quickly develop and maintain positive relationships with colleagues, partners, volunteers, sponsors and donors. A demonstrated knowledge of fundraising strategies and/or relationship management as best practices is essential. CFRE designation and direct experience in healthcare fundraising are considered assets. This position is remote based but is anticipated to shift to a hybrid model of in-office and remote work in the fall.

Interested applicants are asked to email their resume and cover letter **by 4 p.m. on Friday, August 13, 2021** to Katherine Captain, vice-president, philanthropy at: [katherine.captain \[at\] covenanthealth.ca](mailto:katherine.captain@covenanthealth.ca).